



Information sheet

for the submission of applications for a
Clinical Medicine Plus scholarship
to the Professor Dr Max Cloëtta Foundation

The «Guidelines Clinical Medicine Plus» are the main criteria for submitting applications.

Please send the following documents in pdf format to info@cloetta-foundation.ch. Please label the documents as marked in brackets (e.g. Mueller_Application):

- | | |
|--|----------------------------|
| a) Cover letter | (Name_Cover_letter.pdf) |
| b) Application form | (Name_Application.pdf) |
| c) CV and publication list | (Name_CV_Publist.pdf) |
| d) Description of special training
& budget | (Name_Training_Budget.pdf) |
| e) Reference letters | (Name_References.pdf) |

We kindly ask you to observe the following points:

1. The earliest possible date for the start of your fellowship is **1 December 2024**.
2. All documents must be submitted in **English** (incl. reference letters).
3. The **application form**
 - a) Must be **completed digitally**. Please limit your answers to the essentials. The completed form must not exceed **two pages**.
 - b) Needs to be printed out after completion and **originally signed by you as well as by your mentor**. Please note that electronic signatures are not accepted.
 - c) Needs to be scanned after you and your mentor have signed the form in person.
4. In addition to the usual data, the **CV** should list **previously received third-party funding, awards, and publications**.
5. The **description of your planned special training** should not exceed **two pages**. Please show the **budget** on an **additional page**.
6. A **letter of reference from the mentor** and a **letter of reference from the host institution** abroad and any other institutions with which cooperation is planned must be enclosed.
7. The deadline for submission is **31 May 2024 (date of email received in our Inbox – no exceptions are made)**.

Many thanks and good luck with the composition and submission of your application!